



2865 W. Amador  
Las Cruces, NM 88033  
Tel: (575) 528-3800

## Event Recycling General Information

**Please fill out and return to the SCSWA Recycling Coordinator via e-mail at [tburton@las-cruces.org](mailto:tburton@las-cruces.org) or via fax to (575) 528-3582. Thank you and Happy Recycling!**

Event Name: \_\_\_\_\_

Event Type:  Fair/Bazaar  Social/Picnic  Festival  Sporting Event

Other, Please specify: \_\_\_\_\_

Event Start Date: \_\_\_\_\_ Time: \_\_\_\_\_

Event Completion Date: \_\_\_\_\_ Time: \_\_\_\_\_

Event Venue/location: \_\_\_\_\_

Estimated Daily Attendance: \_\_\_\_\_ Organization Name (if applicable): \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Contact Mailing Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Contact Telephone: \_\_\_\_\_ Alt. Contact Telephone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Fax number: \_\_\_\_\_

Event Manager/Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I am interested in the following recycling services: (Check all that applies.)

Renting Event Recycling Containers (ERC)

Having a roll-off at my event for:  Single-stream Recyclables\*  Cardboard  Glass bottles and jars

*\*Includes: aluminum cans, cardboard and paper, plastic bottles, steel/tin cans*

## Event Recycling Container (ERC) Rental Agreement

Please verify how you plan to provide recycling at your event and submit the completed form to SCSWA Recycling Coordinator prior to picking up recycling containers.



Event Manager/Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Event Recycling Guidelines

South Central Solid Waste Authority encourages organizers of all special and community events to offer recycling at their event(s). Beverage containers such as plastics, glass\*, aluminum and steel cans (co-mingled material) are acceptable materials for recyclable collection. Although not widely advertised, items such as paper and corrugated cardboard are all acceptable recyclables during special events. **Event organizers are able to borrow at no-cost event recycling containers (ERC) for their events contingent upon the following:**

- ALL recyclables collected from the event **MUST** be recycled at the City Recycling Center at 2855 W. Amador Avenue.
- All ERCs **MUST** be returned in good and proper working conditions.
- Agree to replace at current retail value any lost, stolen or damaged ERCs.
- Agree to the Terms and Conditions below.

*\*Glass bottles and jars should be collected separately from all other recyclables and dropped off to the recycling collection trailers/roll-offs at the City Recycling Center.*

**ERCs must NEVER be lined with black bags. Remember black = trash. Don't turn your ERCs into trash bins.**

#### Terms and Conditions

I certify that I am an authorized representative of the above Event or Sponsoring Organization, and that the above facts and following statements are true to the best of my knowledge. I have read the above ERC Recycling Guidelines, and I and the Sponsoring Organization that I represent agree to be bound by these guidelines. I and the Sponsoring Organization I represent understand that any violation of any part of this agreement may result in immediate termination of the use or future use of the ERCs. I and the Sponsoring Organization I represent agree to indemnify, defend, and hold harmless South Central Solid Waste Authority, its affiliates, its officials, its agents, and employees against any and all claims, damages, losses, and expenses, including legal fees, arising out of or in any way associated with the event involving the use of these ERCs. \_\_\_\_\_ **Initials**

I and the Sponsoring Organization I represent agree to replace at current retail value any ERCs lost, stolen or damaged while either I and/or the Sponsoring Organization I represent are in possession of them. \_\_\_\_\_ **Initials**

Event Manager/Coordinator Signature: \_\_\_\_\_ Date \_\_\_\_\_